

# Peter Noyes PTO Meeting Minutes

## Tuesday, October 17, 2017

**Attendance:** Charu Fischer, Jean Nam, Maria Proujansky-Bell, Joanna Garvin, Dana Attlan, Shonda Morris, Erica Herzog, Anne Marie Boursiquot King, Rashmi Shrestha, Maureen Alterio, Annette Doyle, Gina Hatcher

Erica welcomed everyone to the first PTO meeting, and asked that we all review the minutes from the September 20, 2017 meeting. The minutes were approved.

### 1. Committee Reports

a. **Fifth Grade events (Joanna)**—We had creepy café Friday night--- event went well—good turnout but had a few hiccups but overall went well— she is looking for feedback with the event. Please email Joanna Garvin directly for constructive feedback. Creepy Cafe was a big turnout but it did sell out despite letting people know that it does sell out. Joanna felt that it was a bit early. Trying to get to 5k in fundraising for the fifth-grade events. The 5:30 seating was a bit tough trying to get setup with SED in the café and to train the students how to run the event. Financially the creepy café does the best when it is paired with Spooktacular This event did 3k in revenue

b. **Spooktacular (Dana)** – Biggest issue is selling out with tickets—planning on trying to come up with ideas with trying resolve the problems—500 tickets were sold, a lot of people graciously donated food and water and the committee was appreciative of all the help that the parents gave — PTO budgeted to make 4k, looking to be around \$3500—a survey went out for last Spooktacular complaints mostly was that it was too crowded-Planning to readdress issues with the next Spooktacular:

1. if potential change of use of the building 2. going outside to use the courtyard instead 3. volunteers were light which makes it difficult to run it successfully.

c. **Octoberfest—(Erica)**—tickets are closed—opened the fast pass raffle which is selling well. —118 tickets sold.

d. **Book Fair (Erica)**—Meeting with book fair tomorrow. No one to chair the event—Having difficult to find the date to coordinate with scholastic and the library availability—Julie Jackson took off that week to help with the event—meeting tomorrow to help designate jobs to see if they can subdivide the jobs to make it easier to do—hoping to send out a SUG to help to clarify what jobs are needed: Some jobs are: order throughout the week (every day), making sure library is free and clear for setup—setting up the day before—counting the money at the end of the day--- volunteers need to plan to be there til 4-4:30 and some jobs can be done at home— for example, put together bags for book drive. Finding volunteers for the day seems to be easier to get, but committee members are desperately needed now. It was better to have the teacher and time on the SUG so people know when their child will be in the library. Hoping to pair with Bingo night to have the night draw to the book fair.

2. **Playground Initiative (Jean Nam)** –Town meeting last night we got a yes vote for the playground initiative—Plan is to do 1 playground a year—October town meeting will probably not happen so the we are most likely be forced to do a May town meeting—Jean suggested that possibly starting a babysitter option to run in conjunction with town meeting—because there is a

big difference at town meeting with people who don't have children with people who have children. Trying to get the draw of parents to get there to vote—Possibly community service where babysitting is free for town meeting. Need to continue to get the word out to keep up the momentum going to help to continue to get people to be involved. Erica is meeting with Anne Wilson suggested Jean come next month and give an update to them. They are trying to get a HAYNES team together—solidifying the details of the playground. Fundraising strategizing for the big donors—possibly an option to buy a brick or something—this could be different with each school—applying for grants to help with fundraising as well. It is in the beginning stages of organizing to get this to move forward.

#### **5 . Open Positions**

- a. Popsicles on the Playground
- b. Book Fair

**Meeting adjourned at 7:10pm.**

**Next PTO Meeting: November 15, 2017 at 9:30am**